

Action Taken Report

IQAC Meeting Recommendations by IQAC (for post Covid opening of college)

The Meeting of IQAC of the Academic Year 2020-2021 (Covid declared year) was conducted on 14th May 2021 in online mode

Agenda 1: Revamping Timetable

Agenda number	Agenda 1: Revamping Timetable	Action Taken
Agenda a	For social distancing	To promote social separation and prevent rush hour in the canteen, two distinct lunch intervals were instituted for students.
Agenda b	A master time table must be created to see the engagement of faculties in a particular slot. This can be created using shared drive format on cloud and asking faculty members to fill their weekly engagements. This should be circulated to all the teaching and non-teaching staff members to check availability and engagement of all the faculty members.	As per recommendations, this schedule was distributed to all staff members to confirm their availability.
Agenda c	Fix a weekday for in-house activities like quiz/I lab sessions etc. to avoid confusions.	Successfully implemented.
Agenda d	Monthly timetable format should be followed for every semester (discontinued during examination)	Successfully implemented.
Agenda e	Yearly calendar needs to be designed with exact dates and events, examination and public holidays. The culture of tentative dates should be discontinued as it creates chaos.	Successfully implemented.

Agenda 2. Innovative lectures

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Agenda a	Thought provoking sessions in I lab in every quarter.	Successfully implemented.
Agenda b	Idea generation workshops under e-cell to build entrepreneurship skills.	Successfully implemented.
Agenda c	2 Days Crash course on fundamentals of big data, cloud, data analytics and system analysis and design	Not implemented.
Agenda d	Focus group discussions in Seminar Hall where students will be given topics and time and arrange	Successfully implemented.