

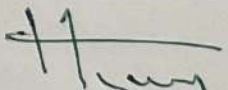
30/04/2020

Action Taken Report

On the IQAC meeting with Committee Members held on 1st August 2019, Thursday at 3.00 pm in the Director's cabin in the Institute.

Agenda number	Agenda	Action Taken
Agenda 1	A Training programme on 'Internal Quality Audit' has to be conducted by Prof. Tapas Mitra to train the faculty members about Internal Quality Audit System.	Successfully Conducted.
Agenda 2	Students of MMS programs were determined to have a major need for instruction in technical subjects such as MS Excel, general aptitude, communication and soft skills.	MS Excel training successfully conducted.
Agenda 3	A larger number of students will participate in the Core Committee of the Annual Conference in order for them to learn, gain experience, interact with industry experts, assume responsibility, and profit from a student-driven, student-oriented approach.	Effectively implemented.
Agenda 4	Dr. Sujata Pandey mentioned that the students were having trouble passing the aptitude test.	Conducted successfully
Agenda 5	Dr. Sujata Pandey proposed that alumni lead by Drs. Neeta Bhatt and Harsh Modi hold some sessions. Similarly, Dr. Shubhi Lall Agarwal was suggested by Dr. Sujata Pandey for the Advanced Excel Session.	Training conducted.
Agenda 6	Being an Alumnus, Ms. Shefali Parab was asked to coordinate with Prof. Harsh Modi to plan some sessions with Alumnus	Implemented successfully.
Agenda 7	Dr. Shubhi Lall Agarwal suggested an activity 'Research Paper Writing' and Article Writing for the	Students actively engaged in research activities.




DIRECTOR

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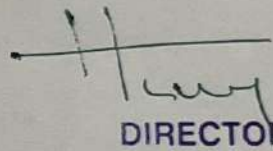
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	MMS students so that they could think critically and develops their research abilities; learn statistical tools and MS-Excel all together.	
Agenda 8	Commonly it was decided to conduct workshops/lectures on Personality Development and Communication and Soft Skills	Implemented successfully.
Agenda 9	Prof. Abhay Desai, Dr Neeta Bhatt and Prof. Preeti Kaushik were nominated to conduct Internal Quality Audits.	Conducted Successfully.
Agenda 10	Dr Sujata Pandey gave a task to IQAC to plan a FDP for faculty members of AIMS.	FDP was conducted by IQAC for the Faculty members of AIMS.
Agenda 11	The next meeting is planned in the last week of December after completion of the tasks discussed in the meeting	As suggested, the procedure was initiated.



Dr. Shubhi Lall Agarwal
IQAC-Coordinator, AIMS, Mumbai

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